

OWG Show and Sale Guidelines

Purpose

- 1) To educate the public on the many aspects of the fiber arts and the guild community.
- 2) To provide an environment for preserving and continuing these traditions.
- 3) To provide an opportunity for guild artists to present quality handcrafted items for sale to the local

Guidelines

Because OWG wants to promote all aspects of fiber arts, and its members are involved in many related activities, the acceptable handcrafted items will include one or more techniques: Woven, spun, knitted, crocheted, felted, braided, or dyed. These techniques will be shown in spun yarns, woven garments, textiles for the home, paper, basketry, tapestry, surface embellishment of fabric, resist dyeing, handmade accessories for apparel, and fiber arts-related equipment or materials.

1. Entered items must be handmade by the guild member submitting them for sale and meet the criteria stated above.
2. Everyone will use the provided sheets, with each item listed on an individual line.
3. Everyone will tag their items with the provided tags. However, individual tags may be added to the item in addition to the guild tag. Raw or prepared fibers sold by the guild grower or dyer must be clearly labeled as such.
4. To be eligible to sell, one must be an active member in good standing of the Olympia Weaver's Guild by the current September meeting.
5. Participants who volunteer to work any aspect of the show will agree to donate 15% of their sales to the guild. Non-working members donate 20% of their sales. The monies derived from these donations shall be used to cover all the expenses of producing the Show and Sale. Any balance is to be placed in the guild's general fund.
6. These guidelines will be reviewed on an annual basis by a special Show and Sale committee and presented to the membership for approval.

Duties of the Show and Sale Chair:

Assure that the appropriate tax form is procured, displayed and filed.

Procure and reserve the site of the sale.

Ascertain that the sale is advertised.

Assure that there are enough tags and inventory sheets for the sale.

Conduct organizational meetings and a follow-up meeting.

Assure correct inventory, tagging, and storage.

Assure proper staffing of sale.

Assure setup and take down before and after the sale.

Assure that financial records, including a summary are sent to the Treasurer.

Questions? Call the Show Chair.