

Effective Date: 03/05/2023

DRAFT AMENDMENTS

Awards

Purpose

The purpose of this document is to set forth existing awards and to define the process for creating and bestowing awards within the Guild.

Policy

I. General Guidelines for Awards

- A. Awards may be single, one-time events or may be recurring.
- B. Awards may be given to members of the public or to Guild members based on processes and criteria proposed to and approved by the Board.
- C. Awards are not grants and there is no obligation on the part of the awardee to present a program.
- D. Existing Guild Policies and Operational Procedures for the receiving, handling, counting and management of funds shall be followed by all Committee chairs and members at all times. Additionally, Committee chairs and others responsible for budgeted income and expenses shall follow existing Guild POPs for budget development and adjustments. See Finances.

II. Current Awards

- A. The Terri Standley Inspirational Member Award
 - 1. Terri had a caring, loving heart and great skills with fiber. She generously shared herself and her knowledge with each of us in the guild without limitations and sometimes unknowingly to us.
 - 2. This award is given to a member who has been an inspiration to other Guild members. Inspiration may be broadly defined and may include terms such as thoughtfulness, kindhearted, a mentor, generous with his/her expertise and or time, a friend of the Guild.
 - 3. **An appropriate candidate for this award**
 - a. **Has been an active Guild member for many years,**

- b. Supports the Guild and its members in many and various ways,
 - c. Participates in activities that support his/her skills, the skills of others, and the Guild as a whole, and
 - d. Is a friend to many and an inspiration to all.
 - 4. The amount of this award is \$100.00.
- B. The Marjorie Erickson Memorial Award
 - 1. This award was instituted to honor the memory of Marjorie and her lifelong commitment and generosity to the Guild as well as teaching weaving.
 - 2. Qualifying nominees will have completed the Beginning Weavers Class at least one year prior to the nomination and up to four years in the past. They will be current members of the Guild in good standing, active in the Guild, and have continued their pursuit of weaving.
 - 3. The amount of this award is \$250.00.

Operational Procedures

I. Establishing Awards

- A. Any current member of the Guild in good standing may request that an award be considered by making a written request to the President of the Board of Directors.
- B. The written request should include the parameters of the award and the reasons the request should be considered.
- C. If the President deems the request to have merit, the Board will consider the request and forward it to an Ad Hoc committee to work out the details of the proposal and the award.
- D. The Committee's final product will be considered for approval by the Board of Directors.

II. Giving an Award

- A. Written recommendations for award recipients may be submitted to the President by members in good standing.
- B. Deadline for accepting nominations is the March membership meeting of each year.
- C. The Board of Directors will have discretion deciding on nominations submitted, will respond to those who made the nomination before the May meeting, and will assign related tasks.
- D. Awards (if any) will be presented at the June picnic.
- E. An article will appear in the newsletter after each presentation.
- F. The awards will be in the form of a gift certificate from one of the major advertisers in our yearbook – a company that sells yarn, supplies, equipment and books -- which company is the choice of the awardee.
- G. In the case of the Marjorie Erickson Memorial award, the President will check with the Member Education Chair to ensure that the nominee qualifies for the award. The Chair of Member Education maintains a list of participants in the Beginning Weavers Class so that it is easy to check on eligibility.
 - a. Current instructors of the Beginning Weavers Class will write an article about the recipient for the newsletter after the award is presented.