

New POP
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DRAFT

DRAFT #4 Independent Study Groups

Purpose

The purpose of this document is to describe the way in which Independent Study Groups operate.

Authority/Relevant Documents

Authority and relevant documents are as follows:

- Bylaws
- Policies and Operational Procedures

Historical Information

Independent Study Groups have been formed by members of the Olympia Weavers Guild for many years. Typically, they have had a singular focus on which they concentrate (like garments or tapestry, for example), with exceptions such as the Saturday Morning Group which provides a forum for individuals unable to attend weekday meetings.

Definitions

Independent Study Groups are small special interest groups formed by members of the Olympia Weavers Guild, a not-for-profit organization. Independent Study Groups may identify themselves as being an “OWG (subject) Independent Study Group”.

Policies

I. Formation and Organization of the Independent Study Group

- A. An Independent Study Group may be formed by any member who wishes to do so, by announcing the intention to form the group and soliciting other interested individuals to participate.
- B. Group members need not be members of the Guild, although Guild membership is encouraged.
- C. Group members will determine how often they meet, the location, and the scope of their exploration.

- D. Independent Study Groups are subject to existing Guild Policies and Operational Procedures as applicable to their activities.
- E. Each Independent Study Group has the responsibility to designate a Guild member to disseminate meeting information within the group and within the guild and to act as contact for the group.
 - 1. The general purpose of the meetings and the contact person for the group may be noted in the Yearbook, the Newsletter, and on the website.
 - 2. Reminders about group activities may occur at Membership Meetings, through broadcast emails, and/or in the Newsletter.

II. Independent Study Group Operations

- A. Independent Study Groups occur with no impact on the General Operating Budget of the Guild but may self-fund group activities.
- B. The Olympia Weavers Guild will not be responsible for any activities or operations of Independent Study Groups, including any costs, fees, or liability incurred in pursuit of such activities or operations. Independent Study Groups and their members are not authorized to enter into agreements or incur liability on behalf of the Guild.
 - 1. To clarify the above, the Independent Study Group Contact Person, if entering into an agreement for meeting space, is obligating only Independent Study Group members.
 - 2. Any associated fees will be paid by members of the Independent Study Group.
 - 3. Only the Independent Study Group Contact Person or group's designee may obligate the Independent Study Group.
- C. Independent Study Groups may participate in, or benefit from Guild activities, subject to the guidelines for those specific activities (for example: as listed in E, 2 above; access to grants; the use of Zoom).